



Career And Technical Scholarship (CTS) Scholar Lead Opportunity

The Washington State Opportunity Scholarship (WSOS) seeks current Career and Technical Scholars or recent alum to serve as leaders and peer mentors to fellow Scholars for the 2023-24 academic year. As a Scholar Lead, you'll be responsible for engaging with Scholars to share WSOS and campus-related resources, helping them navigate their educational journey and foster a sense of community. You will be a peer mentor to a small group of Scholars who are enrolled at your current or previous school or in a nearby college/institution.

If you're selected for and accept this opportunity but later decide not to continue in the Scholar Lead role, your status as a recipient of the scholarship **will NOT be impacted** as long as you fulfill [the requirements to maintain your scholarship eligibility](#).

BENEFITS

- A \$2,085 stipend, paid in monthly installments throughout the academic year.
- Development of leadership skills that are valuable and applicable across many sectors, such as professional communication, event planning, problem-solving, etc.
- Additional professional development and training through Lead-exclusive opportunities.
- Invitations to participate in and/or speak at WSOS events or functions, such as OpportunityTalks (OTalks), WSOS's annual fundraising campaign event.
- Opportunities to provide feedback to WSOS staff about programming for Scholars.

QUALIFICATIONS

- Be a current Career and Technical Scholar OR recent CTS alum that has completed your CTS credential.
 - For continuing CTS Scholars: plan to enroll **at least half-time** in a [CTS-eligible college](#) during the fall through spring quarters of the 2023-2024 academic year.
 - OR if completing your CTS credential before Spring 2024, enroll at least half-time in a CTS-eligible college through completion.
 - For continuing CTS Scholars: plan to continue in your current [CTS-eligible program](#).

- ❑ Be legally authorized to work in the United States for the 2023-2024 academic year.
- ❑ Plan to reside in Washington state throughout the 2023-2024 academic year.
- ❑ Have an appreciation for and comfort engaging with Scholars from diverse and historically underrepresented backgrounds.
- ❑ Have access to a computer with reliable wi-fi to track completed deliverables by the provided deadlines.
- ❑ Ability to use virtual communication tools such as text, email, Zoom, Skype, Facetime, Google Hangout/Duo, Microsoft Teams, etc., to connect with Scholars.

KEY COMPETENCIES FOR SUCCESS

- Proactive willingness to learn more and share information about:
 - Available campus resources (e.g., student life, financial aid office, career center, tutoring services, and academic advising) and regional/community resources (e.g., food banks, libraries, etc.).
 - WSOS resources to support students (e.g., WSOS eligibility requirements, the Scholar Portal, and available student engagement opportunities).
 - Your academic plan and resources to support students in your academic area of study (e.g., a relevant internship, career prep services, networking opportunities, and other field-related events and resources).
- A genuine desire to help other Scholars be successful.
- Strong communication skills that include but are not limited to active listening, written communication, and verbal communication.
- Self-motivation and positivity, even in challenging situations.
- Strong organizational and time management skills to complete deliverables by or before the deadline for the entirety of the academic year.

KEY RESPONSIBILITIES

- Support Scholars in navigating college and WSOS.
- Develop and maintain positive relationships with Scholars.
- Assist and support Scholars in familiarizing themselves with campus and community resources that support their academic journey.
- Provide quarterly opportunities for Scholars to connect in person or virtually in accordance with state and county COVID guidelines.

DELIVERABLES

This role will require you to spend **3-4 hours per week**, from September 2023 until June 2024, completing the following:

- Complete the required online orientation and trainings in June 2023.
- Attend mandatory meetings and communicate in a timely manner with your CTS advisor.
- Complete introduction and end-of-year communications with Scholars.
- Host quarterly virtual get-togethers for Scholars to connect.
- Communicate regularly with Scholars in person or via email or text.
- Submit required reports as instructed by your CTS advisor.

COMPENSATION INFORMATION

This opportunity includes a total stipend of \$2,085 for the academic year and is not available for credit. The stipend is not a wage or salary as CTS Scholar Leads are considered independent contractors and NOT employees. The stipend will be paid out once a month over the course of the academic year.

Please note: By considering this opportunity as a CTS Scholar Lead, the \$2,085 stipend you will receive is taxable income. You will complete a W9 form and will be considered "self-employed" for tax purposes. Tax owed will not be withheld from the stipend. You will receive a 1099-MISC form in December 2024 and will need to file a tax return and pay any taxes owed. While we cannot provide tax information or advice, we strongly encourage you to seek additional tax resources as needed.